

CLOSING UP JUNCO CABIN

1. Bring flag, signs, map, sandwich board, and furniture in from the porch.
2. Tidy up. Close the curtains and doors.
3. Tally the number of contacts, using the sign in sheet numbers and enter the number of the clip board on the counter.
4. Be sure any fire in the stove is out. Let it burn down in the late afternoon and close the doors and the fire will go out.
5. Enter any interesting happenings in the Cabin Journal.
6. Turn the radio off.
7. Lock the door, and **don't forget** to put the key back in the lock box.

FOR PROBLEMS OR THINGS THAT NEED TO BE TAKEN CARE OF:

- If the cabin needs supplies, i.e., toilet paper, brochures, etc., radio the Forest Service.
- For other issues, contact Junco cabin coordinator, after you get home. See website for contact info.
- If more blank registration box sheets are needed, contact the Junco Registration Box Keeper. See website for contact info.

CABIN HOSTING VOLUNTEER HOURS are now reported by the cabin hosting coordinator.